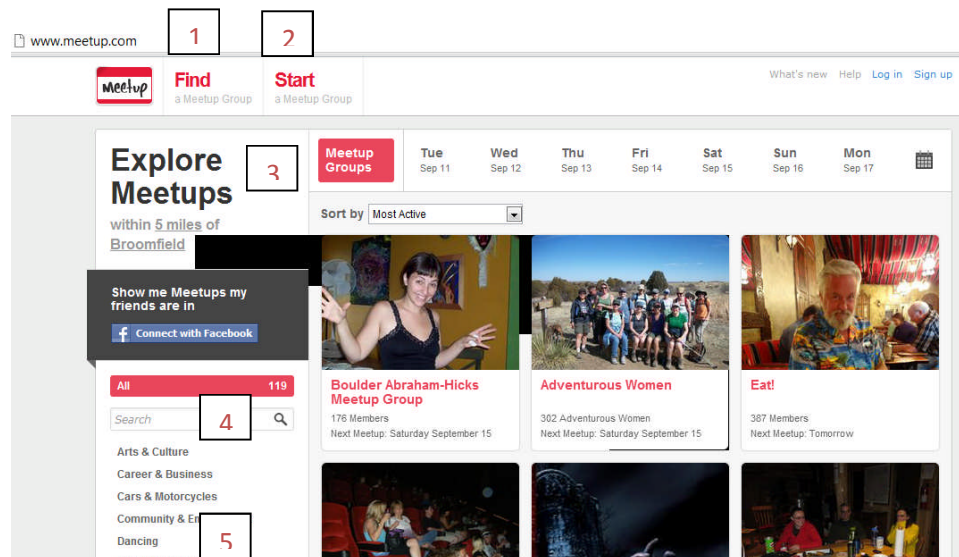


Quick reference for using Meetup.com
Point your browser to www.meetup.com



Find and Start: At the top one the left hand side, you should observe the following:

- 1) "Find" a Meetup group
- 2) "Start" a Meetup group

Search: On the left hand side of the meetup.com home page, you should observe the following:

- 3) "Explore Meetups"
- 4) "Search"
- 5) "Categories such as "Arts & Culture" and "Dancing"

Notes:

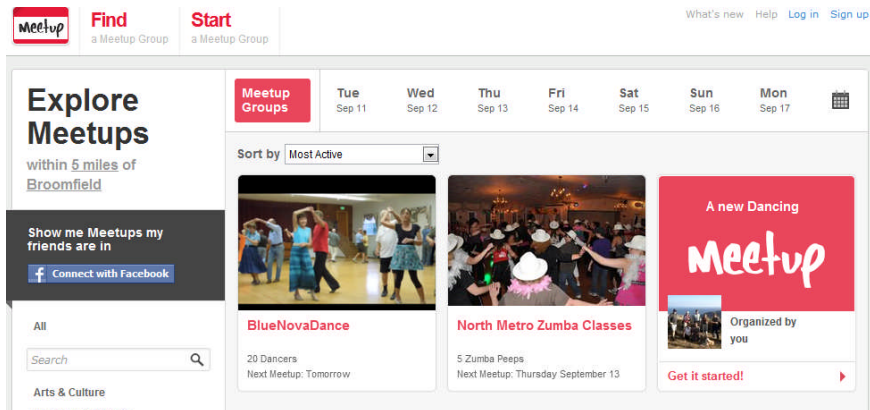
- 1) Click "Find" to search for other groups
- 2) Click "Start" to create your own group
- 3) Click "miles" near "Explore Meetups" to set the number of miles from your location. In this example click on "5 miles" and use your mouse to change the number. Now set your location by clicking the city name, in this case "Broomfield". Enter a zip code or city name.
- 4) Enter search details such as "Square dancing" or partial words such as "Square danc". Do this when searching.
- 5) Click on a category such as "Dancing" to find meetup groups in that category.

Using meetup:

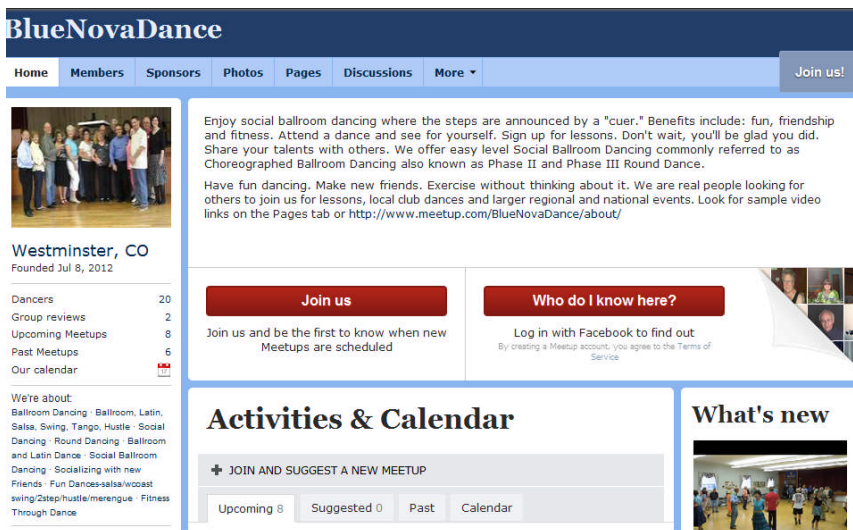
- 1) Set your starting location – see #3 under notes.
- 2) Search for groups in a specific category. See #4 and #5 under notes.
- 3) Adjust the number of miles (#3 under notes) when your search results are too small or too large.
- 4) Click pictures and titles of other groups. Explore their sites to see what they are doing.

Example search:

- 1) Search for "Dancing" within 5 miles of Broomfield, CO.



2) Click on BlueNovaDance



- 3) See how members they have. Are there any reviews? How many upcoming events? How many previous events?
- 4) Check out the tabs “Members”, “Photos” and “Pages” ...etc.
- 5) Under Activities & Calendar there will be write-ups about upcoming events. Further down there are descriptions of previous events.
- 6) There is a ton of things to see and do here.
- 7) If you like the group, click “Join Us” in the upper right hand corner. Provide a name and an email address. Post a picture if you like.

Starting a meetup group:

Prior to starting a meetup group, I suggest that you become familiar with the services offered by this site, and also look at how other people use it. When you decide to create such a group, you will be able to create the look, create the feel and the message that other people will see. Formulate a plan that will attract people and invite them to learn more. When you start receiving inquiries and/or new members, respond to each and every one personally. Try to attract and not scare people away. Good luck.

- 1) Click on “Start” – see #1 under Find and Start.
- 2) Follow the prompts.

- 3) You will be asked for some information like zip code and email address. Provide it.
- 4) Enter you group name. Pick something good.
- 5) Enter the description. Think about it.
- 6) Enter the name of your participants – example “Dancers” or “Over Eaters” or something.
- 7) Enter your Name, your email address and a password.
- 8) Follow the remaining prompts to complete the process.
- 9) NOTE: This service costs money. I suggest purchasing 6 month subscription for \$72. See how it goes and decide later if you want to continue.

Good luck and happy meetup events.